

GENERAL INFORMATION

1. CO- CURRICULAR ACTIVITIES

The Institute encourages students to fully participate in co-curriculum activities. There are many clubs and societies and all students must belong to one or more clubs and societies provided their meeting times do not coincide. There are also many games and other sporting activities in the Institute. Students are therefore encouraged to participate.

There is an active students welfare body whose officials (Councillors) are democratically elected. All students are members of this body. The Councillors play a major role in the students' welfare. The students should respect them as their choice of leaders.

2. COURSE TEXTBOOKS & TOOLS.

The Institute will provide textbooks necessary for your courses through the library services. These books are not enough for all. Students are therefore, requested to bring some textbooks relevant to their courses of study. Some of the textbooks and tools are listed in the enclosed list (as recommended by the respective departments).

3. OTHER TRAINING MATERIALS

(a) Writing materials.

The Institute will not provide writing materials e.g. notebooks, exercise books or foolscaps. The students are requested to purchase enough materials before they report to the Institute. In addition to the training materials, secretarial students should purchase a ream of A – 4 plain papers (white) for typing.

(b) Games and Sports

Games and sporting activities are seriously taken in the Institute. For effective participation of games, please bring an appropriate games uniform and rubber/canvas shoes.

4. OTHER PERSONAL EFFECTS

Those opting for the institutes hostels, the students will be required to have the following: -

- A mattress 2” wide and 6ft long.
- A pair of bed sheets.
- A pillow and a pillowcase.
- 2 or more blankets (Nyeri can be cold).
- Personal clothes.
- A plate, spoon and a cup
- Laundry and bath soap.
- A lessa (Ladies).

NB: The Institute only provides a bed.

5. PHOTOGRAPHS

Three passports size photographs recently taken should also be brought on admission.

6. MEDICAL CERTIFICATE.

A blank form for medical examination is enclosed. Please bring it on admission dully filled by a government doctor, to certify that you are medically fit to be a student.

7. EXAMINATIONS

Whereas the final external examination will be set by the Kenya National Examinations Council/K.A.S.N.E.B. the internal examinations set by the Institute will be taken seriously. Any student performing poorly may be barred from proceeding or altogether discontinued from the course. Referrals are only up to a maximum of ANY TWO subjects; above that, the overall result is fail.

8. INSTITUTE RULES AND REGULATIONS

There are basic rules and regulations to be observed by all training students as basis for good routine and harmony necessary for peaceful pursuit of both training and learning. All students are required to familiarize themselves with the same and adhere to them strictly, failing which appropriate disciplinary action will be taken.

9. STUDENTS,PARENTS/GUARDIANS RECORD FORM

A blank form for students is enclosed. Please read it thoroughly and fill in the blanks as comprehensively as possible and sign the relevant areas accordingly.

10. When reporting, you should bring originals of Certificates or Result slip, National Identity Card, Birth Certificate and School-leaving certificates for identification, to be given back after verification.

NB: The applicant should ensure that he/she has read and understood all the information contained in these instructions.

We look forward to meeting you on the above specified date and wish you a successful stay with us.

A.N. MWANGI (MRS)
PRINCIPAL

THE NYERI NATIONAL POLYTECHNIC
NTTI/ REG / S T U D E N T, P A R E N T S / G U A R D I A N S
R E C O R D F O R M

(Fill and sign this form before admission)

ADM. No.

(For office use)

1. Surname _____ Other names _____
 2. Date of birth _____ Id/Card No. _____
Age _____
 3. KCSE/KACE Index No (Any other-) YEAR.....
 4. Results Mean Grade _____ Level _____
 5. School attended _____
 6. Course admitted to take _____
 7. Religion _____ Denomination _____
 8. (a) Father's (or Guardians) Name _____
Address _____ Location.....
Tel. No. (If any) _____
Profession _____
 - (b) Mother's Name _____
Address _____
Profession _____
Home (Permanent Address) _____ Location-----
Tel. No. (If any) _____
 - (c) Who pays your fees ? _____ Relation _____
 9. Number of children in the family _____
_____ Boys and _____ girls, and I am in the _____
position. Ages from _____ to -----
 10. Write names, sister or brother, and where they are, either in school (name the schools) or working, indicate where.
- | | NAME | Brother/Sister | Place |
|----|-------|----------------|-------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |
11. Games or athletic race most interested in order of interest

- (a) _____
- (b) _____
- (c) _____
- (d) _____

12. Level of participation of any activity in the previous school.

- (a) National _____
- (b) Provincial _____
- (c) District _____
- (d) Divisional _____
- (e) Locational/Zonal _____
- (f) Inter-house _____

13. Has any riot (strike) taken place in your previous school during your study there? Yes/No

(a) If yes, what were the grievancies?

(b) What part did you play?

- 14. (a) The information given above is true to the best of my knowledge.
- (b) I promise if admitted to work hard and never to participate in any riot or strike that may be organized in the Institute.
- (c) I also promise to respect the property of my fellow students, teachers, institute and that of the public for as long as I will stay here as a student.

Signature_____ Date_____

Witnessed by Parent/Guardian.....Sign.....

I-----being the parent/guardian of-----

commit myself to meet all financial and/or any other obligation as demanded by the institution.

IDNO-----Sign-----Date

THE NYERI NATIONAL POLYTECHNIC
P.O. BOX 465-10100, TEL: 2032330

NYERI

NTTI / REG / CERTIFICATE OF MEDICAL EXAMINATION

- 1. Name of Candidate
- Date of Birth
- 2. Area to be examined medically
 - (i) Vision
 - (ii) Hearing
 - (iii) Speech
 - (iv) Posture
 - (v) Physical defects/deformities, if any
 - (vi) Symptoms of any infectious disease.
 - (vii) Women student

Is the candidate pregnant?

IMPORTANT NOTE:

According to standing Institute regulations, expectant trainees will be discouraged from seeking Institute hostels.

3. CERTIFICATE

I, Doctorhas this date
examined
 and found her/him, fit/not fit for training course as a

Signature.....

Designation

Address

.....

Date

(OFFICIAL STAMP OF M.O.H.)