



# THE NYERI NATIONAL POLYTECHNIC

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THE NYERI NATIONAL  
POLYTECHNIC

8<sup>th</sup>December, 2021

## VACANCY FOR THE POSITION OF INTERNAL AUDITOR

The Nyeri National Polytechnic seeks to recruit interested, dedicated and qualified candidate to fill the post of **Internal Auditor**

### **Job Summary**

To plan, develop and monitor the implementation of internal audit strategies and annual audit plans for the Polytechnic; perform duties in planning, managing and conducting operational and compliance audits; develop comprehensive reports of findings and recommendations; provide professional recommendations in formulating policies and procedures to ensure sound systems of internal control and compliance; develop and implement risk management policies and guidelines and fraud detection, prevention and elimination policies and strategies.

### **Job Specifications**

- Bachelor's degree in Commerce {Accounting/Finance option}, Auditing, Accounting, Finance, Business Administration {Accounting/Finance option} or equivalent qualification from a recognized institution.
- CPAK holder.
- Membership to Institute of Certified Public Accountants of Kenya {ICPAK} or relevant professional body.
- Possession of Computerized Information Systems Audit [CISA] certification will be an added advantage.
- At least five {5} years' experience in the grade of Internal Auditor or in a comparable and relevant position preferably in a learning institution.
- Demonstrate merit and show ability as reflected in work performance and results
- Should not be more than 45 years old.

In Compliance to article six {6} of the constitution of Kenya, the applicant should provide;

- Valid certificate of good conduct
- Tax compliance certificate
- HELB clearance
- EACC compliance certificate

### **HOW TO APPLY**

Qualified and interested candidates who meet the above criteria should send their applications, CV copies of relevant academic and professional certificates and testimonials to the undersigned on or before **14<sup>th</sup> December, 2021**. Only shortlisted candidates will be contacted. You can visit us on our website [www.thenyeripoly.ac.ke](http://www.thenyeripoly.ac.ke)

**THE CHIEF PRINCIPAL**

**THE NYERI NATIONAL POLYTECHNIC**

**P.O BOX 465-10100**

**NYERI-KENYA**

**The Nyeri National Polytechnic is an equal opportunity employer and women, persons who are physically challenged and youth are encouraged to apply.**